



महाराष्ट्र शासन



## तंत्रशिक्षण संचालनालय, महाराष्ट्र राज्य

३, महापालिका मार्ग, पत्र पेटी क्र. १९६७, मुंबई ४०० ००९.

दूरध्वनी क्र. ०२२-६८५९७४९०/४६५

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No.:DTE/Diploma-Admission Notice/PostHSC2020/CAP Rounds/ 1009

Date: - 03.12.2020

### ADMISSION NOTICE

### CAP ROUNDS FOR

### FIRST YEAR OF POST HSC DIPLOMA COURSES IN PHARMACY, SURFACE COATING TECHNOLOGY AND HOTEL MANAGEMENT & CATERING TECHNOLOGY FOR ACADEMIC YEAR 2020-21

This Notice is being issued for Filling & Confirmation of Option Form, CAP Allotment, Self verification of allotment before seat acceptance, Acceptance of seat allotted, reporting to Institutes by candidates for admissions to First Year of Full Time Diploma in Pharmacy, Surface Coating Technology And Hotel Management & Catering Technology programs in the Government, Government Aided, University Managed and Unaided private educational institutes for the Academic Year 2020-21 in the Maharashtra State.

### CAP Round I

| SN | Activity  | First Date | Last Date  |
|----|---|------------|------------|
| 1. | Display of Provisional Category wise Seats (Seat Matrix) for CAP Round I  | 11-12-2020 |            |
| 2. | Online Submission & Confirmation of Option Form of CAP Round-I through candidate's Login by the Candidate.  | 12-12-2020 | 14-12-2020 |
| 3. | Display of Provisional Allotment of CAP Round-I   | 16-12-2020 |            |
| 4. | Accepting the offered seat by the Candidate through his/her login as per Allotment of CAP Round I.<br>a) The candidate shall self verify the seat allotment made to him/her in the CAP Round I by accepting the declaration through his login and certifying that that his/her claims related with Qualifying Marks, category, gender, reservation, specific reservation etc. made by Candidate in the application form are correct and the relevant documents uploaded to substantiate his/her claims are authentic and correct.<br>b) If candidate found that the claim made by him is not correct and he/she wants to correct the error, (errors as per the clause (e) of sub rule(4) of rule 9 given in information brochure) the candidate shall report the grievance through his Login either by e-Scrutiny or Physical Scrutiny Mode.<br>c) Candidates who have been allotted the seat as per their first preference in Round I ( <i>autofreezed</i> ), shall pay the seat acceptance fee through online mode. Such candidates shall not be eligible for participation in subsequent Round.<br>d) Candidates who have been allotted other than first preference and self freezed their allotment in Round I through their login must accept the seat and shall pay the seat acceptance fee through online mode. Such candidates shall not be eligible for participation in subsequent Round. [Candidate must exercise this option carefully.]<br>e) Candidates who have been allotted other than first preference and want betterment in the subsequent round must claim the allotted seat in Round I by accepting that seat for betterment and shall pay the seat acceptance fee through online mode. | 17-12-2020 | 18-12-2020 |

|                     |   |            |                               |
|---------------------|---|------------|-------------------------------|
| 5.                  | Reporting to the <b>Allotted Institute</b> and Confirmation of Admission by submitting required documents and payment of fee after CAP Round I.<br>Note:<br>(a) Candidates who have accepted the seat as per 4(c), 4(d) above must report to allotted Institute for confirmation of admission.<br>(b) The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission & fee paid receipt to the candidate. If it is found that the seat allotted to the candidate is on the false claims made in the application by the candidate, then institute shall not admit such candidate and such candidate shall raise the grievance either by e-Scrutiny or Physical Scrutiny Mode. | 17-12-2020 | 19-12-2020<br>(Up to 5.00 PM) |
| <b>CAP Round II</b> |   |            |                               |
| 6.                  | Display of Provisional Vacant Seats for CAP Round-II  | 20-12-2020 |                               |
| 7.                  | Online Submission & Confirmation of Option Form of CAP Round- II through candidate's Login by the Candidate.  | 21-12-2020 | 22-12-2020                    |
| 8.                  | Display of Provisional Allotment of CAP Round-II  | 24-12-2020 |                               |
| 9.                  | Accepting the offered seat by the Candidate through his/her login as per Allotment of CAP Round II.<br>Note:<br>All the eligible candidates participated in Round II and allotted the seat first time shall self verify the seat allotment as per 4(a) above. The candidates who have been allotted the seat first time in Round II shall pay the seat acceptance fee through online mode.  | 25-12-2020 | 28-12-2020                    |
| 10.                 | Reporting to the <b>Allotted Institute</b> and Confirmation of Admission by submitting required documents and payment of fee after CAP Round II.<br><br>Note: Participating Candidates to whom the first time allotment is made or got betterment in allotment or No betterment/earlier seat retained in round II shall be final. Such Candidates must report to allotted Institute for confirmation of admission.  | 25-12-2020 | 29-12-2020<br>(Up to 5.00 PM) |

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|----|--|------------|
| 1. | Commencement of academic activities for All institutes                           | 21-12-2020 |
| 2. | Cut-off Date for all types of admissions for the Academic Year 2020-21           | 07-01-2021 |
| 3. | For Institutes: Last date of uploading the data (details of admitted candidates) | 08-01-2021 |

**Important Note: -**

1. **All types of candidates** whose names are appeared in the final merit list shall be considered for admission through CAP.
2. The candidates aspiring for admission for Institutional Quota, seats remaining vacant after CAP, it is **mandatory** to get registered, documents verified and confirmation of application either by **E-Scrutiny Mode** or **Physical Scrutiny Mode**. Such candidates must apply separately to Institutes for admissions. Merit of such candidates shall be prepared by the Institute at the institute level.

**Important Instructions for candidates:**

1. Once the candidate confirms his/her Option form online through his/her Login for the respective admission rounds, Candidate will not be allowed to change/cancel the option/preference submitted under any circumstances.
2. The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates.
3. A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter" from his/her Login
4. The Seat Acceptance Fee shall be ₹ 1,000/- (Rs. One Thousand Only) for all Candidates. The candidate has to **pay the Seat Acceptance Fee** during "first Self Verification of documents stage" after allotment. This fee

- shall be treated as non-refundable processing fee. The Seat Acceptance fee is to be paid through ONLINE MODE only.
5. At the time of reporting for admission to Institute , the candidate shall produce all the **original documents** in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further round.
  6. In later stage, if it is found that the seat allotted to the candidate is on the false claims made in the application by the candidate, then such allotment/admission taken in the allotted institute shall be cancelled.
  7. The Candidates opting Physical Scrutiny Mode shall strictly follow the guidelines related to COVID-19 outbreak issued by the Government of Maharashtra from time to time. It is essential to maintain the social distancing and avoid the crowding of the aspiring candidates and parents at the designated Facilitation Centers.
  8. During E-Scrutiny Mode or Physical Scrutiny Mode, Candidate shall produce the relevant & valid documents to substantiate the claim made in the application form. In case of non submission of the relevant documents, the candidate shall lose such claims made in the application and applications of such candidates shall be confirmed without considering such claims.
  9. Candidates who have registered as a reserved category candidate but unable to produce required certificates for reservation claim during documents verification stage either by E-Scrutiny Mode or Physical Scrutiny Mode shall be treated as GENERAL category candidates and have to pay difference of fee of ₹100/- through online mode only.
  10. Candidates raising gerievance for correction and opting for Physical Scrutiny Mode shall carry all required documents in original for scrutiny at FC.

#### General Notes:

1. Candidates who have opted Physical Scrutiny Mode can avail the IT facility which is available at Facilitation Centre (FC) free of cost for submission, scanning and uploading documents, and confirmation of Application form. The candidate shall adhere to the COVID-19 guidelines issued by the GoM time to time during reporting at the FC.
2. For Physical Scrutiny Mode : List of FC's is available on website and these FC's shall remain open during the schedule between 10.30 a.m. to 5.30 p.m.
3. Eligibility, Rules & regulations for admission is made available on the website.
4. The schedule displayed above is provisional and may change under unavoidable circumstances. The revised schedule, if any, will be notified on website <http://posthscdiploma2020.dtemaharashtra.gov.in> Please visit the website or contact the concerned office of the Joint Director of Technical Education, Regional Offices for further details.
5. Standard Operating Procedure (SOP) issued by DTE for taking precautions related to Covid-19 at facilitation centre, contact numbers of regional offices are available on DTE website.
6. For any queries/enquiry or for IT support contact any of the nearest FC
7. Help Line No **9322083443/9326394907** between 10.00am to 06.00pm.

  
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